



Patient Portal Signup Process


Step 1: Find your invitation e-mail


All Unread		Search Current Mailbox (Ctrl+E)
FROM	SUBJECT	RECEIVED
Date: Today		
donotreply@exscribepatientportal.com	Welcome to Plano Orthopedic 	Thu 2/18/2016 2:12 PM
Quatris Health Support Services	Centricity Services Update: Important Product Information Notice	Thu 2/18/2016 1:35 PM
Maria Elena Acuna	Updated Service Ticket #820478/ RE: Updated Service Ticket #808754/ SuperbillNew CPT Codes	Thu 2/18/2016 12:04 PM
Preston & Park FSU	RE: Pickup Order	Thu 2/18/2016 10:52 AM

Step 2: Follow the link to the signup page



A secure patient portal account has been created for you on the Plano Orthopedic Patient Portal. Your response is required in order to complete the registration process. If you do not want this account, you can delete this email.

To activate this account, please visit the [Plano Orthopedic Patient Portal Account Verification](#) Page. **Click this link to sign up** 

Already activated your account? Here is the link to the [Plano Orthopedic Patient Portal Login](#) Page. **This link is only for is you already have an account** 

If you have any questions about the validity of this email, please contact Plano Orthopedic at (972)-250-5700.

PLEASE NOTE, LEGAL CONFIDENTIAL: The information in this e-mail may contain information which is legally privileged. It is intended only for the attention and use of the named recipient. If you are not the intended recipient, you are not authorized to retain, disclose, copy or distribute the message and/or any of its attachments. If you received this e-mail in error, please delete this message.

Plano Orthopedic.
Sports Medicine & Spine Center, P.A.
5228 W. Plano Pkwy
Plano, TX 75093
Phone: 972-250-5700

Message delivered by:
Exscribe Patient Portal Administrator
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Step 3: Fill out the required information (Two Screens)

You Are Almost There...

To verify this Patient Portal account, please provide the following information and click Submit.

First name	<input type="text" value="Test"/>	IMPORTANT: If you declined to provide us with your SSN, you will not be able to access your medical records via our patient portal
Last name	<input type="text" value="Trial"/>	
Last Four of SSN	<input type="text" value="5227"/>	
Birth date	<input type="text" value="08/23/1957"/>	

Click here only after all fields have been filled out



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Account Setup

To activate your patient portal account, please create a username and password.

Create User name

Create Password

Confirm password

Pick a SecurityQuestion

Security Answer

Choose an username that you'll be able to remember. NOTE: POSMC DOES NOT ASSIGN THE USERNAME OR PASSWORD!

Set a password that is secure and memorable

Once you've created an username and password, and selected a security question and answer, click 'Submit'.



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Step 4: Arrive at the Patient Portal Home Page!

Plano Orthopedic

Your Account Settings Test Trial

Home Appointments Message Center

WELCOME: TEST TRIAL

IF YOU HAVE AN EMERGENCY, DIAL 911 OR CONTACT YOUR PHYSICIAN DIRECTLY.

You should not use your portal account to communicate with your physician regarding matters that are of an urgent nature.

PATIENT DASHBOARD

YOU DO NOT HAVE ANY UPCOMING APPOINTMENTS AT THIS TIME

If you need to schedule an appointment please send us a message request or contact the practice directly.

REQUEST APPOINTMENT

YOU HAVE NO UNREAD MESSAGES

Securely communicate with your physician to request an appointment or prescription refill requests.

SEND A MESSAGE

This is the home page of the Plano Orthopedic Patient Portal. If you have any appointments scheduled, you should see them listed in the appointments section. Likewise, if you've visited the clinic, you can find the records from your visit in this area as well.

You can also message the clinic and medical teams, and submit requests for an appointment or a prescription refill.

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If you require further assistance, please send an e-mail to techsupport@posmc.com or call us at (972) 250-5700.