

Job Title: Radiologic Technologist

Department: Radiology

Reports to: Radiology Supervisor/CEO

Job Overview:

The Radiology Department of Plano Orthopedic are medical support for the physicians in providing diagnostic imaging to assist healthcare providers in identifying injuries for treatment. The expectation of the Radiology Technologist (Rad Tech) is to treat the patients with exceptional and professional care. In order to ensure that the patient's process is fluid, the Rad Tech is responsible to walk with the patient from the exam room to the radiology location, communicate the procedure prior to taking x-rays, then escort the patient back to their exam room to maintain the patient flow for both the patient and the physician's schedule.

Responsibilities and Duties:

- Follow physicians orders regarding images needed
- Operate and adjust imaging equipment
- Accurately and compassionately explain procedures to the patients
- Position the patient and equipment in a way that protects patient safety through a proper distance, angle and height from the patient
- Exhibit patience and empathy when patients are distressed, uncomfortable and hesitant in the procedure
- Follow procedures that prevent unnecessary exposure of radiation to themselves, as well as the patient such as patient-shielding
- Keep track of and organize patient records
- Ability to position patients and use equipment skillfully to capture useful, high-quality diagnostic images
- Keep equipment in good working order
- Maintain patient records

Qualifications:

- Must have a high school diploma or equivalent
- Associates degree in radiologic technology from an accredited school
- Valid state Radiologic Technologist License



- Registered Radiologic Technologist (RT) with the American Registry of Radiologic Technologists (ARRT)
- American Heart Association Certification
- Great, friendly and compassionate people skills
- Technical understanding
- Verbal, Communicative and comprehension skills
- Experience preferred with radiology equipment
- Punctuality and reliability in attendance

Working Conditions:

- 8 hours per day required, Monday through Friday
- Minimal overtime may be required, when necessary
- Computer, X-Ray machines and office equipment used daily
- High volume of patients
- Minimum travel possible
- Possible exposure to the risk of radiation

Physical Abilities:

- Capability of working 8 hours per day
- Ability to walk, stand, stoop, kneel, use hands and arms
- To explain instructions to the patient through the x-ray procedure
- To lift and/or move up to 50 pounds without assistance
- Vision abilities include close vision, depth perception and ability to adjust focus
- Able to articulate clear and precise instructions for the safety of the patient, tech and company

This job description is not designed to be a complete inventory of the job duties, responsibilities and qualifications. It's designed to give the general nature and level of work to be performed by employees assigned to this position.

My signature indicates that I received a copy of my job description and understand the general nature of the job duties and responsibilities that comes with this position at Plano Orthopedic.

Employee Signature

____/____/____
Signature Date

____/____/____
Hire Date