



PLANO ORTHOPEDIC
& SPORTS MEDICINE CENTER

Job Title: Occupational Therapist
Department: Therapy
Reports To: Physical Therapy Supervisor

Job Overview:

The role of the Occupational Therapist is to be compassionate, committed and concise in helping the patients recover their independence and mobility through therapy evaluations, assessments, a treatment plan and goals. Splint fabrications and modifications are also an integral part in the role of the Occupational Therapist. The overall goal is to plan the patient's therapy and rehabilitation services in order to return to a higher level of the physical function.

Responsibilities & Duties:

- Conduct initial and ongoing physical therapy evaluations, according to the APTA standards of practice, as well as state standards
- Develop plan of treatment for each patient based on initial and ongoing evaluations, including short and long-term goals and on a consistent schedule with adjustments, according to the patient's progress
- Maintain consistent communications with referring physicians to provide optimal care
- Evaluate mobility, strength and current level of patient function, while setting goals to improve in the areas that are scaled to the patient's abilities and are realistically attainable
- Master the splint process of fabricating and modifying patient splints, as well as recognizing when adjustments are needed
- Document patient progress according to approved medical documentation and facility documentation procedures
- Convey patient progress to patient, facility staff and treating physicians involved in the ongoing treatment/care of patient
- Discharges summaries performed once therapy is concluded
- Assist other staff, as needed, to provide care and create a clean and orderly environment for rehabilitation and physical therapy.

Qualifications:

- Bachelors, Masters or Doctorate degree in Physical Therapy or Occupational Therapy from an accredited institution approved by the American Physical Therapy Association

- Current Physical Therapy License for state of operation
- At least 2 years of experience providing physical therapy to patients in a fully equipped PT facility program
- Experience with a wide range of patient age groups and injuries
- Matching patient needs to treatment plans and implementing these plans safely and effectively
- Experience in assisting and directing treatments given by aides, techs and assistants
- Knowledge of responsible use of facility equipment to patients and outpatients or home health follow-up programs
- Cognizant of the patient's tolerance and threshold of pain during treatment

Working Conditions:

- 8 hours per day required, Monday through Friday
- Overtime may be required
- Minimum travel
- Dailey use of computer, office and therapy equipment

Physical Abilities:

- Sitting, standing and lifting throughout the day
- Ability to stay on task
- Clear communicative and professional verbal skills with patients and their treating physicians
- Repetitive use of hands, 6 to 7 hours per workday

This job description is not designed to be a complete inventory of the job duties, responsibilities and qualifications. It's designed to give the general nature and level of work to be performed by employees assigned to this position.

My signature indicates that I received a copy of the job description and understand the general nature of the job duties and responsibilities that come with this position at Plano Orthopedic.

Employee Signature

___/___/___
Signature Date

___/___/___
Hire Date